Southern Cross Dental
Great care. Great practice.

STEPS TO UPLOAD ORDERS TO YOUR MYSCD PORTAL

1. Go to https://my.scdlab.com/login

2. Enter your SCD account number and password.

If you don't know your password, re-set by pressing *"Forgot Password/ First Time User"*

When asked to enter your practice phone number, please enter the area code and phone number as shown below, and tick *"I'm not a robot"*.

3. Once you access your MySCD portal, click on *"Order Online"* on the left side menu
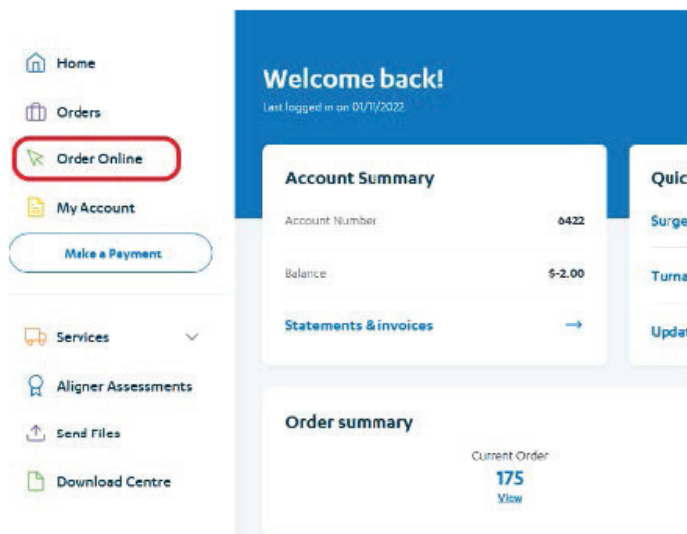
4. Select the type of case.
New case or *Continuation/Remake case*
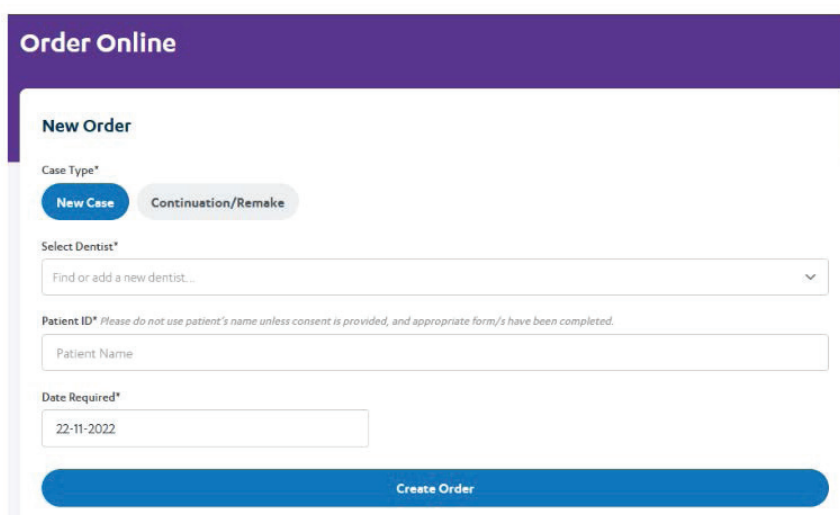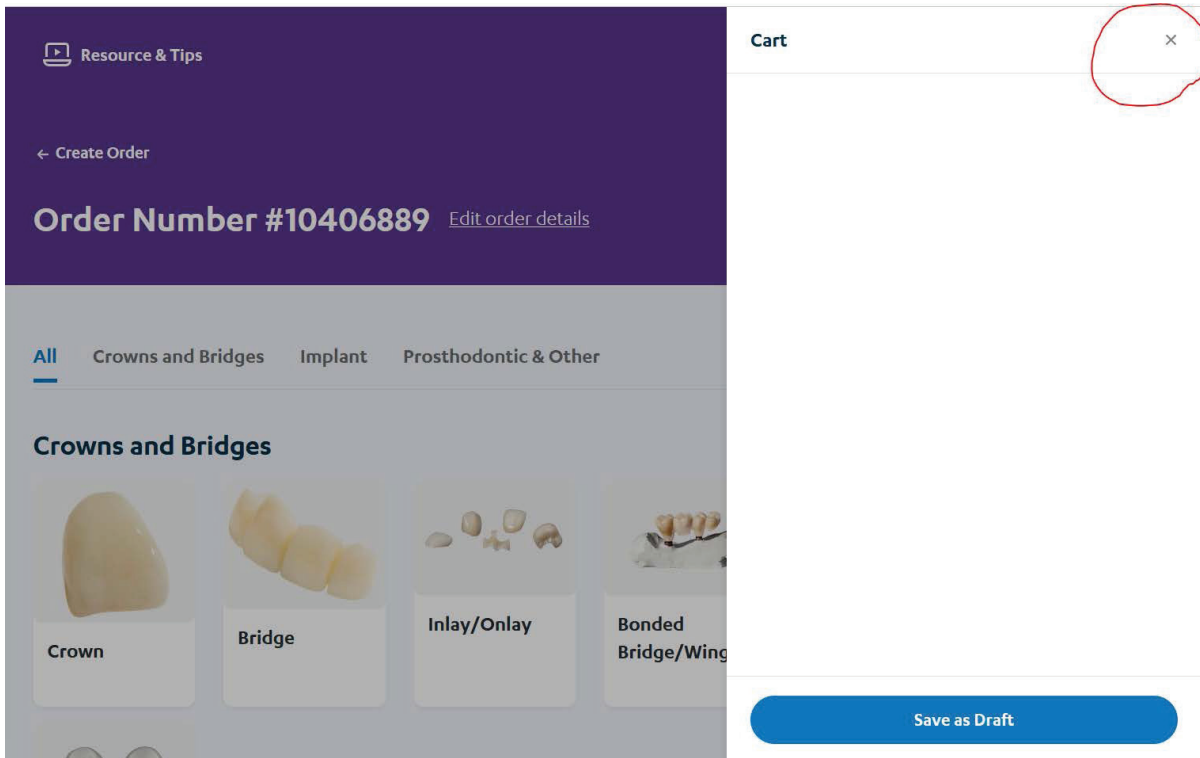
5. Select dentist name from the filter, add patient's name or ID, and the date you require finished order back in your practice.
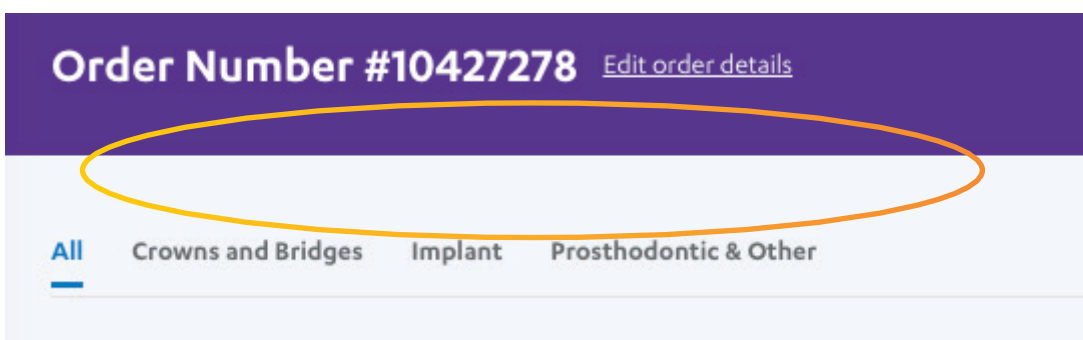*Please note: This should not be the date of the patient's appointment.*

Then press *'Create Order'* button.

You can either save as draft or close that option and continue if you need to submit your order on the spot.

6. Select type of work

7. Fill in order request and type additional instructions, press *"Save."*

Update Product - Crown

○ Fibre
○ Metal
○ No Extra Reinforcement

○ FMZir (Q)
○ FMZir (QQ)
○ Lava™ Plus (3M ESPE)
○ UZir Ultra Translucent
○ UZir Ultra Translucent(Q)

Quest Range Exclusive
○ VITA ENAMIC®
○ VITA SUPRINITY®
○ Temporary PMMA

Tooth Number
Please enter (optional)

25

Shade *
eg: A2 or B1 / B2 or TO BE SENT LATER or NO SHADE

A2

For a complex tooth shade, please also draw in the image below for more details:

Occlusal Staining
Please select (optional)
○ None ○ Medium ○ Light ○ Dark

Value
Please select (optional)
○ High ○ Medium ○ Low

Embrasure
Please select (optional)
○ Open ○ Close

Proximal Contact
Please select (optional)
○ Normal ○ Extended

Occlusal Contact
Please select (optional)
○ Heavy ○ Light ○ Open

Present Tooth or Stump Shade *
Please enter

A2

Additional Instruction
Please enter (optional)

Cancel   **Save**

8. Click on *"Submit Order."*

9. Case Details

To finalise your order, you must select if an order is physical OR digital. Select *Physical Order* if you are only sending physical impressions, and select *Digital Order* if you are sending scans.

Physical Order
Please tick what will be sent to us physically

Digital Order
After selecting 'Digital Order,' please upload your scans under 'Send Digital Scan' section.

Note: If you have any photos or any additional documents for your order, either physical or digital, please go to 'Attachments' section and upload your files there.

Prev. Study Models to return ☐   Articulator ☐
Denture ☑   Veneers ☐
Component ☐   P/C (Post Core) ☐
Shade Guide ☐   Digital Impression ☐

Turn Around Time *
Turn Around Time Estimate only
7 in-lab days (confirmed on receipt of order)

Send Digital Scan
Select files to upload. Accepted file types are stl, zip or dcm

⬆ Drop files here or click to upload.

Drop files here to upload

Attachments
Select files to upload. Accepted photos, pdf files and any additional documents

⬆ Drop files here or click to upload.

Drop files here to upload

10. Review and edit your order if needed. Add any further instructions and place order.
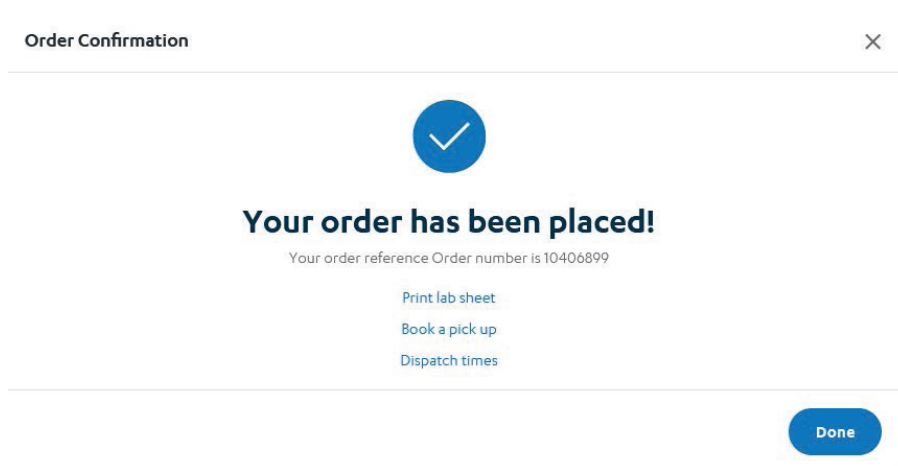
Review Items   Add/Change

Bonded Bridge/Wing

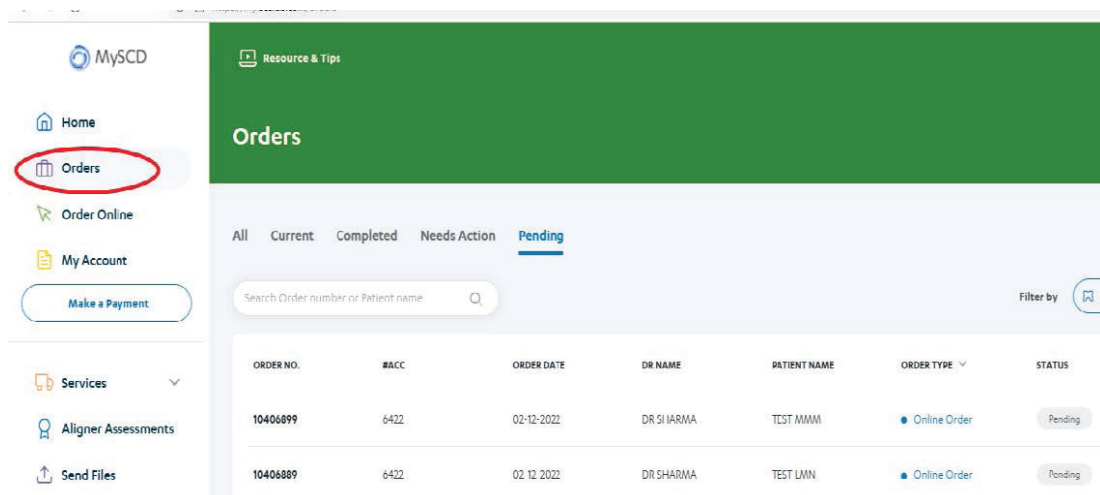|	
Option Value	Medium
Embrasure	Open
Pontic Design	Ridge Lap
Shade	B2
Tooth Numbers for Wings	B2

Additional Instruction

Place Order

Order Confirmation ✕

Your order has been placed!

Your order reference Order number is 10406899

Print lab sheet

Book a pick up

Dispatch times

Done

11. You can check your orders by clicking *'Orders'* on the left menu.

To view a submitted order and print the lab sheet of the order, go to the right hand side and display the three vertical dots.

If you have any questions, please email godigital@scdlab.com or give us a call on 02 8062 9800.